

Report of Business Partner

Report to Public Health Manager. Chief Officer Human Resources. Chief Officer Customer Access & Welfare.

Date: 16/03/2021

Subject: Commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, Protection cases, Maas 360 & Asavia Moda to support Public Health programmes of work in relation to Covid 19.

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

1. Leeds City Council recently received £10.4m, from the Government, to support the public health response to the COVID-19 pandemic. The funding is a one-off contribution, for the 2020-21 financial year, and is non-recurrent. The funding is to support proactive and preventative evidence based measures, in the fight against the pandemic, which are informed by the Leeds outbreak plan. This arrangement is in line with recommendations from the Public Health England joint working agreement to protect vulnerable groups.
2. To fund the targeted loaning of IT equipment alongside increasing digital skills/confidence to: Childrens Centres, New Wortley and Clinically Extremely Vulnerable. The programmes will help in receiving key communications messages and access to sources of support, including access to Peer Support and virtual sessions. 140 devices (including all hardware and software costs). The devices will be managed within Libraries with the aim that the devices will be 'owned' by Public

Health. As Leeds City Council will own the devices they will be used for other projects going forward.

3. To procure 18 devices for Care Delivery Service as part of a Workforce Development Grant – The funding of which is separate to that of Public Health and is secured by Graham Sephton Head of Human Resources
4. To procure 20 devices for New Wortley project lead by Ben Feely.
 - Approval of procurement route – Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service.
 - Approval of the supplier Telefonica UK Ltd.
 - Approval to spend £126,750.24 on equipment and managed service include all mobile data requirements.
 - The total cost to Public Health is £99,691
 - The total cost to Customer Access and Welfare is £14,242
 - The total cost to Care Delivery Service is £12,817

2. Best Council Plan implications (see the [latest version of the Best Council Plan](#))

- a. This contract underpins the delivery of Council policies and best council plan. Specifically this contract supports Health and Wellbeing and Child Friendly city wide ambitions.
- b. The contract will support 'Health and Wellbeing' by providing digital access to health and wellbeing information, advice and guidance as well as providing vulnerable citizens greater access to early help information preventing reliance on ASC services.
- c. The contract will further support 'Child Friendly' ambitions through the provision of tablets to vulnerable families allowing access to virtual sessions provided by Childrens centres supporting good child development at early years.

3. Resource implications

- The devices will be enrolled into the 100% Digital Leeds management Maas Portal and will be coordinated by the existing functions of the library service.
- Awarding via this route will reduce any potential burden on DIS resources and services to manage the devices in a different way.

Recommendations

1. The Public Health Manager is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £99,691.
2. The Chief Officer Customer Access and Welfare is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown

Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £14,242.

3. The Chief Officer Human Resources is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £12,817.

1. Purpose of this report

- 1.1 The purpose of this report is to seek the authority to commence a procurement via a delegated decision and also to gain approval to award a contract to Telefonica UK Ltd via direct award (a call of under RM3808 lot 6) following evaluation of options and available routes to market.

2. Background information

- 2.1 Leeds City Council recently received £10.4m, from the Government, to support the public health response to the COVID-19 pandemic. The funding is a one-off contribution, for the 2020-21 financial year, and is non-recurrent. The funding is to support proactive and preventative evidence based measures, in the fight against the pandemic, which are informed by the Leeds outbreak plan. This arrangement is in line with recommendations from the PHE joint working agreement to protect vulnerable groups.

3. Main issues

- 3.1 The most appropriate route to market is the CCS framework RM3808 lot 6. Lot 6 includes: Mobile voice and data services. Including voice calls and voicemail, SMS, mobile email, mobile data connectivity and applications, value-added mobile services and mobile device management and associated equipment maintenance and support services.
- 3.2 We are therefore seeking approval to use this framework route – Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service.
- 3.3 Under this framework a direct award can be made based on price. Telefonica UK Ltd's price was the lowest of the service offers available.
- 3.4 We are therefore seeking approval of the award of a call off contract to Telefonica UK Ltd.
- 3.5 The cost is £126,750.24 and this covers the equipment and managed service including all mobile data requirements. The contract will be in place for 2 years from the date of award. There is an extension option of 1 year which can be taken.
- 3.6 The total cost to Public Health is £99,691

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 Prior consultation and engagement has taken place via 100% Digital Leeds on the best options for managing loan devices.
- 4.1.2 Engagement has taken place with other providers to identify other routes to market without success.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 It has been considered and there are no impacts.

4.3 Council policies and the Best Council Plan

- 4.4 This contract underpins the delivery of Council policies and best council plan. Specifically this contract supports Health and Wellbeing and Child Friendly city wide ambitions.
- 4.5 The contract will support 'Health and Wellbeing' by providing digital access to health and wellbeing information, advice and guidance as well as providing vulnerable citizens greater access to early help information preventing reliance on ASC services.
- 4.6 The contract will further support 'Child Friendly' ambitions through the provision of tablets to vulnerable families allowing access to virtual sessions provided by Childrens centres supporting good child development at early years.

Climate Emergency

- 4.6.1 This does not have any direct impact or benefit to the Leeds Climate emergency.

4.7 Resources, procurement and value for money

- 4.7.1 Awarding Telefonica UK Ltd the contract will mean that Public Health will achieve the funding and programme of 31st March 2021, with reassurance received from Telefonica UK Ltd of delivery of devices by this date.
- 4.7.2 Further, the award to Telefonica UK Ltd via the lot 6 framework will enable greater flexibility to Public Health and wider Leeds City Council services in the future that wish to procure more loan devices, due to the nature of the contract.

4.8 Legal implications, access to information, and call-in

- 4.8.1 The value of this procurement is £126,750.24 therefore the decision to commence a procurement is a Significant Operational Decision which is not subject to call in.
- 4.8.2 The decision to award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service is an admin decision however it has been covered in this report for transparency.

4.9 Risk management

- 4.9.1 Risks associated with the contract will continue to be managed in line with Leeds City Council guidelines and contract owner is Head of Operational Services.
- 4.9.2 The CCS framework allows for direct awards so there is little risk in awarding a contract this way.

5. Conclusions

- 5.1.1 The Public Health Manager is recommended to award call off agreement based on the information provided in this report.
- 5.1.2 The contract award will ensure continuity of agreed programmes of work supporting Public Health campaigns in response to Covid 19.

6. Recommendations

- 6.1.1 The Public Health Manager is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £99,691.
- 6.1.2 The Chief Officer Customer Access and Welfare is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £14,242.
- 6.1.3 The Chief Officer Human Resources is recommended to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £12,817.

7. Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.